



JOB DESCRIPTION

Position:	Yeha:wi MMIWP Family Advocate
Reports to:	Executive Director
Hours:	32 to 40 Hours per week
Salary:	\$24+/hour + Comprehensive Health Benefits Package

JOB SUMMARY

Mother Nation is an Indigenous led Non-profit organization offering culturally informed healing services, mobile advocacy, mentorship, homeless, and homeless prevention case management and support to MMIWP families unmet needs. Our services celebrate and inspire the success of Native American women. Mother Nation services are custom designed to honor the beauty and strength of Native women, with traditional practices, teachings and values built on the ancestral strength of each participant. Mother Nation is committed to always provide cultural based traditional teachings throughout all service areas.

Mother Nation is active in supporting local grassroots leadership such as Missing and Murdered Indigenous People, Sister Native Homeless Providers, Tribes and Non-Native agencies to build unity in serving Indigenous women and homeless community and families. Our goals are to ensure healing and wellness with cultural resilience offering quality service to change the dynamics of Native women and families from the impacts of historical and intergenerational trauma. In addition, Mother Nation primary service is to prevent and stop the violence against Indigenous women through cultural healing services, advocacy and mentorship supporting Missing and Murdered Indigenous Women/People, and Families, organizations and community leaders.

The MMIWP Family Advocate primary responsibility is to offer support for MMIWP families in need. This position will work with and support Missing and Murdered Indigenous People and volunteers in coordinating search support for missing relatives of MMIWP families as needed. The MMIWP Family advocate will coordinate unmet needs such as hotel support, food and emergency gas cards for out of state and local MMIWP families. The Cultural Services Response Team will work closely with MMIWP Family Advocate Coordinator to provide cultural support and healing to support MMIWP families through prayer, ceremony during their stay. Given the high rates of gender-based violence and crisis of Indigenous women/people, this position must be equipped to provide mobile Advocacy/Case Management and crisis response.

JOB REQUIREMENTS AND RESPONSIBILITIES:

- Be initial contact for MMIWP families to begin coordination of services.
- Coordinate with local grassroots leaders and groups such as Missing and Murdered Indigenous People, Tribes including field outreach and mobile advocacy.
- Complete service application to identify unmet needs for MMIWP families.
- Support local search efforts, preparing flyers, printing, creating banners as needed.
- Refer families to the Cultural Services Response Team to provide prayer, ceremony to family in support of finding missing relative.
- Provide financial assistance to MMIWP family's emergency support, such as travel, emergency food and other unmet needs identified as funds allow.

- Prepare check requests with supporting documentation following Mother Nation policies and procedures.
- Maintain files and contacts of families and local resources identified during MMIWP unmet needs.
- Complete necessary trainings as required in grant/contract requirements.
- Network with grassroots leaders who also work with families experiencing loss.
- Participate in Mother Nation Talking Circles, Staff Retreats, trainings, and Gatherings.
- Support local efforts and outreach to law enforcement in identifying existing cases.
- Travel to Tribal territories and counties as required.
- Support the May 5th, 2022 MMIWP Annual March activities

The MMIWP Family Advocate may be assigned other related duties as required.

QUALIFICATIONS

- Experience living and/or working in grassroots Native American communities.
- Must be able to coordinate duties to flexible hours in supporting MMIWP families unmet needs.
- Experience working with Indigenous survivors of gender-based violence (domestic violence, sexual assault, commercial sexual exploitation)
- Experience in case management and familiar with the MMIWP crisis of Indigenous People.
- Empathy, cultural humility, and a desire to build authentic relationships in partnership with community.
- Ability to work under pressure in crisis response.
- BA in Social Work or related field or equivalent work experience in working with MMIWP families or survivor's with multi-abuse trauma.
- Desire and ability to continually grow and learn from others professionally and personally.
- Demonstrated health and wellness lifestyle to withstand the emotional and physical challenges to offer a trauma informed work environment for staff and families.
- Ability to maintain confidentiality and professionalism.
- Strong organizational skills and attention to detail.
- Strong oral and written skills.
- Proficiency in Microsoft Suite.
- Dependable transportation and valid Washington State Driver's license.

The above statements are intended to describe the general nature and minimum level of work being performed. They are not intended to be construed as exhaustive of all duties, responsibilities and skills required for the position. The employee will be required to perform any other job-related duties as required by the job objectives, the Executive Director or designate, and the mission, vision and values of Mother Nation.

Apply with resume and cover letter:

Email: info@mothernation.org Subject Line: Yeha:wi MMIWP Family Case Manager OR

Send applications to: 4250 S. Mead St. Seattle, WA 98118

Attention: Executive Director